

Dear sir or madam:

I am seeking a project management consulting contract or part-time or full-time employment as a project manager. Any of those are acceptable but I prefer either a long-term consulting contract or permanent, full-time employment in the Twin Cities. I am willing to relocate. I am a US citizen.

I have significant project management experience, especially in banking. I have also worked in a variety of other sectors, including healthcare, human resources, travel and leisure, etc. I am especially good at team building, leadership, management, and communication. I have frequently had the additional role of primary liaison to the project stakeholders, including senior managers. My last major project prior to leaving to teach business in Beijing, China was the US Bank-Firststar merger. I was the Data Integration Manager for that project. I reported directly to a vice president. The senior project manager credited the project automation I developed with saving US Bank millions of dollars. Since then, I have worked consulting projects for another major bank and for a multi-national corporation.

My academic qualifications include two graduate degrees, one of them similar to an MBA. My GPA for that degree was 3.91.

Thank you for your consideration. You can contact me via my home phone, (612) 284-2479, or via email to carlharstad@yahoo.com. I am usually available to interview at your convenience and to start work immediately if selected. I am currently residing in St. Louis Park, MN.

Carl L. Harstad